



400 N Canon Dr.  
Beverly Hills, CA  
90210

**Fountain Patio Exclusive Dining Guidelines  
and Policies**

Type	Days	Time	Location	Group size	Food & Beverage Minimum
Lunch	Sunday - Thursday	11:30am-3:30pm	Fountain Patio	10 & above	\$2,000.00
Dinner	Sunday - Thursday	6:00pm-10:00pm	Fountain Patio	10 & above	\$2,500.00
Lunch	Friday – Saturday	11:30am -3:30pm	Fountain Patio	10 & above	\$2,800.00
Dinner	Friday – Saturday	6:00pm-11:00pm	Fountain Patio	10 & above	\$3,800.00

**MENU:**

- Il Pastaio’s farm fresh menus are flexible & easily tailored based upon the hosts distinctive requirements. *(see attached)*
- Il Pastaio requests that Menus be confirmed prior to the private dining event.
- Il Pastaio’s farm fresh menu items and pricing are subject to change depending on daily market availability.

**BEVERAGES:**

- All Alcoholic and Non-Alcoholic beverages are charged according consumption and are in addition to the per person menu pricing.
- Wine can be a critical part of many private dining experiences; thus, we recommend wine selections at least seven (7) days prior to your special day to ensure availability.
- Il Pastaio has an extensive wine selection at competitive prices & prefers not to have outside wines brought into the restaurant, but understands it’s discerning customers want to make a private event more special.
  - If a Customer feels it’s important to supply their own unique wine, a maximum of 5 bottles for 25 guests would be allowed.
  - First bottle Corkage fee is \$30.00, Second bottle Corkage fee is \$30.00 & \$45.00 for each additional bottle.
- Guests are not allowed to bring their own Hard Liquor
- **Corkage Fee is not part of the minimum**

**CAPACITIES:**

- Fountain patio has a max capacity of 20 Guests

**MINIMUM REQUIREMENT:**

- To reserve the Fountain Patio Exclusive, we require a total food and beverage minimum spend of between \$2,000 to \$3,800 based on day & time of the event
- *If the unanticipated occurs, where the food and beverage minimum is NOT met, the balance to cover the minimum will be added to your final bill as “UNMET MINIMUM:*
- *Our Food and Beverage minimum stated does not include tax and tip.*

**VALET PARKING:**

- All Valet Parking fees are subject to change without prior notice and is not part of the F&B minimum



**DEPOSIT / CANCELLATION:**

- A deposit of \$500.00 is required to confirm your reservation.
- The deposit is refundable 30 days for weekend Friday-Saturday and 15 days for Sunday - Thursday.
- *In the event you must cancel same day or a few days before the event your deposit will be retained by Il Pastaio*
- *If the party fails to show up for their scheduled event without any prior notice, Il Pastaio will charge the full food & beverage minimum as agreed on the event contract.*

**PAYMENT:**

- The total bill is due and payable after the event.
- Il Pastaio, Beverly Hills accepts Visa, MasterCard, American Express, Discover, and Cash.
- Please note, the credit card on file will be charged after the event unless another form or payment is received.

**GUARANTEE:**

- To allow Il Pastaio to properly plan for and staff your event, we require a minimum # of guaranteed guests 48 hours prior to your event.
- If your party falls below the guaranteed # on the day of the event, the host will still be charged for the guaranteed number.
- If your party exceeds the guaranteed #, you will be charged for the actual number of guests attending.

**SUGGESTED TIP:**

- Il Pastaio’s base tip for any of its private events is 20%
- The Host retains the discretion to adjust the foregoing amount up or down commensurate with the dining experience.
- Please circle a percentage or option below to indicate the desired tip to be paid to the service staff.

20%   22%   25%

By completing, signing, and returning to Il Pastaio’s Private Dining Department with a deposit check, the client confirms this engagement reservation.

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Event Name Event Date

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Client Name printed Client Signature

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Date